

The United States Postal Service Office of Inspector General's (USPS OIG) mission is to provide reports to Postal Service Executives, the Board of Governors, and Congress to help the Postal Service maximize revenues (over \$67 billion a year), minimize costs, and prevent and detect fraud, waste, abuse and mismanagement.

The USPS OIG is seeking students enrolled in college/university programs to fill our Student Intern positions in the Office of Investigations located in Merrifield, VA. The intern may assist in planning and observe the execution of federal arrest and search warrants. The intern may participate in victim or witness interviews or accompany agents on surveillance operations. The intern may also observe federal agents complete required training such as firearms and control tactics qualifications.

The USPS OIG sponsors a College Student Intern Program (CSIP) that offers college students an opportunity to gain meaningful work experience while earning college credits. The program is offered nationwide. The purpose of the CSIP is to provide hands-on experiences in a law enforcement environment for students pursuing those fields of study aligned with the OIG's Office of Investigations.

### **ELIGIBILITY REQUIREMENTS**

CSIP opportunities are offered in partnership with colleges and universities that support such an activity as part of its degree program. If authorized by the student's college or university, course credits may be obtained if the intern receives an evaluation from the OIG that satisfies the student's college or university course credit requirements. Specific projects, with explicit goals will be agreed upon before the internship begins. Must be proficient in the use of Microsoft Excel. Must possess excellent research and analytical skills. Knowledge of accounting procedures and successful completion of accounting course work is highly desirable.

The internship may occur at any time during the calendar year. Student interns will not be paid during their internship. Students may apply to the CSIP even if their college or university does not participate in the CSIP; however, the student may not be able to receive course credit for this participation.

Only those candidates who meet all qualification and eligibility requirements and who submit a complete application package will be considered.

Must be a U.S. Citizen

Must have a minimum of 30 semester hours or be listed as a sophomore, junior, senior, graduate student or law student

Must be in good standing with the college or university

Must pass a pre-employment drug screening

Must be obtain and maintain a sensitive security clearance

Must submit a signed Educational Institution Agreement (Attachment B)

Must sign the Volunteer College Student Intern Agreement (Attachment C)

Must sign an Agreement for Non-Salaried Internship (Attachment D)

Must sign the Conflict of Interest and Non-Disclosure Statement (Attachment E)

Resume and (Attachment A),

Attachment G for additional requested documents

Submit your application package to **Michael Spolidoro** at [mspolidoro@uspsoig.gov](mailto:mspolidoro@uspsoig.gov)